



# MT. VERNON

COMMUNITY SCHOOL CORPORATION

*“Engage, Educate, and Empower Today’s Students”*

## Frequently Asked Questions Regarding the New Out-of-District Transfer Policy

1. Does this apply to students who are already here? **Yes, per the policy, all current out-of-district transfer students, including employees’ children, need to submit an application during the designated May window.**
2. What application do we use? **You will use the application that will be linked in the website article and listed under “Announcements” on the district website. The application will be live on May 17 beginning at 6 p.m.**
3. What is the criteria for being approved/denied? Discipline? Attendance? **Yes, all those factors as well as building capacity and class size will be considered. Employees’ children and current transfer students (and their siblings and step siblings) will have priority when the applications are reviewed.**
4. Will paper applications be accepted during the window or will it all have to be done online? **The application will be online only, and the Google Form will be set so it can be accessed without having to sign-in to a Google account.**
5. Does a student who lived in-district then moved out-of-district need to submit an application? **Yes, they would be considered an out-of-district transfer student for the 2019-2020 school year.**
6. Who will notify the applicants if they are accepted or denied, and when? **All applicants will receive an email and a follow-up letter by June 21, 2019. (Building administration staff will also be notified at that time via email for out-of-district transfer students assigned to their building for the 2019-2020 school year.)**
7. Can any school accept an out-of-district student during the summer at one of their enrollment or open days? **Schools are not allowed to accept any out-of-district students this summer since it won’t be during the May window.**
8. If we are out-of-district, should I fill out the New Student Enrollment Forms listed on the “Enrollment Forms” page of the website? **No, at this time that online New Student Enrollment link is for in-district students only.**
9. Will all out-of-district transfer students be required to submit an application each year moving forward? **Yes, all out-of-district transfer students’ applications will be reviewed each year.**

10. Is it possible that one of my children is accepted at one school, and my other child be denied? **Although we will make every effort to avoid this, it is possible that one child is denied due to building capacity and class sizes, as well as any discipline or attendance issues. Siblings (or step siblings) of students previously accepted as transfer students will be given priority.**
11. Will children of staff members be guaranteed acceptance as a transfer student? **This will be a top priority for placing students and openings will be available for those children of staff members, assuming there are no significant behavioral and/or attendance concerns.**
12. Will existing transfer students be guaranteed acceptance as a transfer student? **This will be a top priority for placing students as their "seat" has already been secured through previous attendance. This too assumes that there are no significant behavioral and/or attendance concerns.**
13. Is it possible that one grade level in a specific building could be capped? **Yes, availability will be determined by building and by grade level. Some applicants for elementary grade levels may be given placement in another building. The exception would be for staff members who will be able to have their children attend the school in which they work.**
14. If my child's application is accepted, does that mean I'm enrolled? **No, there is a difference between the application and enrollment. Once a child's application is accepted in June, the parent will need to go through the standard enrollment process with the school and provide all necessary documentation.**
15. If I live in one Mt. Vernon elementary school boundaries, and want to attend a different elementary school, do I need to fill out the out-of-district transfer application? **No, any inter-district transfer will be handled at the building level with principal permission. Send an email to both schools' principals for approval (Mt. Comfort - casey.dodd@mvcsc.k12.in.us, McCordsville - stephanie.miller@mvcsc.k12.in.us, Fortville - stacy.muffler@mvcsc.k12.in.us.)**
16. Will the Mini-Marauder Preschool accept Out-of-District Transfer Students? **Yes, we will accept Out-of-District Transfer Students into the Mini-Marauder Preschool. Parents will NOT need to complete an Out-of-District Transfer application to attend the Mini-Marauder Preschool. We do want to provide continuity for families and will make room for our Preschool students to attend Kindergarten at Mt. Vernon (assuming there are no significant discipline issues). The parents will need to complete an Out-of-District Transfer application during the application's window/time frame before the child's Kindergarten year.**
17. On the application, will there be a lot of information I need to have prepared, or will it be common/simple information that is asked? **The application asks the number of days the student was absent and tardy in the previous school year, in addition to common information that a parent would know.**