



MT. VERNON COMMUNITY SCHOOL CORPORATION

Date _____
Parent or Guardian Name _____
Student Name _____
Address _____
City, State, Zip Code _____

- Fortville Elementary
- McCordsville Elementary
- Mt. Comfort Elementary
- Mt. Vernon Middle School
- Mt. Vernon High School

Re: 2017/18 MVCSC Payment Plan Agreement

This letter confirms the Mt. Vernon Community School Corporation's agreement with the above noted individual, in which they acknowledge their indebtedness to the school corporation as specified below and promise to pay the amount due in monthly, bi-weekly, or weekly installments as follows:

Payment Period: __/__/__ through __/__/__

Total Amount Due: \$_____.

Payment Schedule: _____ (__) equal installments of \$_____ to be paid:

 ___ Monthly ___ Bi-Weekly ___ Weekly

with the first payment due __/__/__,
plus one (1) final payment of
\$_____ due __/__/__.

The payment plan is contingent upon receipt of the signed payment plan agreement and the receipt of the first payment of \$_____ due by _____, 20___. This payment will be applied to the total amount due listed above.

All payments are due on the agreed upon schedule. If at any point a payment is missed or check is returned for any reason by the bank, and the account is considered uncollectable then the total amount of the outstanding balance will be turned over to collections.

Parent or Guardian Print Name

Date

Parent or Guardian Signature

MVCSC Staff Signature

Date

Title